



## **Policy on Participation by Non-members Version 2.0**

**As Approved on 26 June 2024**

Individuals not associated with member organizations of the Software Defined Radio Forum Inc doing business as the Wireless Innovation Forum (hereafter “The Forum”) often request permission to participate in Forum activities. The Forum will permit such participation only when it helps member organizations achieve their objectives. In support of this approach, The Forum has adopted the following policies:

- 1) Participation in Forum meetings and events shall be open to individual non-members. Non-members may be charged a premium fee for such participation at a rate determined by the CEO. Steering Groups may waive meeting fees for specific non-member subject matter experts critical to a specific meeting for that meeting.
- 2) Individual “Achievement Award” winners may be granted “Honorary Lifetime Membership” in the Forum. Such membership will afford unlimited electronic participation, including group portal access, and entitle recipients to receive member discounts on meetings and events. Honorary members cannot hold a leadership position in the Forum or vote in Forum matters.
- 3) Electronic participation in Forum activities by all others, including group portal access, shall be limited to members only. Exceptions may be granted in the following three cases:
  - a. Permission may be granted to a specific individual to participate in a specific project, in cases where the individual's expertise or resources are critical for success of the project. The Project Approval Committee (PAC) has decision authority in this area. Permission shall be requested by the group leader for a specified time period. Permissions may be renewed by the PAC for additional time on the request of the group leader, who shall certify that the individual has actively participated and remains critical to the project.
    - Group leaders shall report to CEO on a quarterly basis on participation by non-members in their group.
    - Failure of a group leader to report participation by a non-member will automatically categorize the non-member as not participating
    - Should someone not be participating, then the CEO will direct that their access to electronic participation be revoked
    - The CEO will notify the group leader when such action occurs.
  - b. Permission may be granted to specific individuals to advise and support work at the committee level. This currently includes the regulatory advisory committee and the CC SCA advisory council. The Board of Directors has

decision authority in this area. Permission shall be requested by the committee chair for a specified time period and may be renewed.

- c. Permission may be granted to representatives of an organization that is considering membership in order to evaluate the benefits of Forum participation. The CEO has decision authority in this area. The CEO shall report the ways in which this authority was used as part of his or her quarterly report to the Board of Directors.

The Forum's staff, working with the Forum's officers, shall establish operating procedures to facilitate execution of this policy. Such procedures shall be in place within 60 days of the approval of this policy by the Forum Board of Directors.